




MEA ENGINEERING COLLEGE PERINTHALMANNA


MINUTES OF IQAC MEETING held on, **09-06-2022, 3 PM**

The meeting was chaired by Director (IQAC), Mr. Haneesh Babu K T

Members present (As per attendance recorded in the Minutes Book)

Item No.	Agenda /Decision	Remarks
1	<p>Identifying areas for improvement: The DQAC members engaged in a constructive discussion to identify areas where the Departments could make improvements to ensure a successful Academic Audit.</p> <p>Some of the key areas highlighted included:</p> <ul style="list-style-type: none">- Participation for MOOC courses and Continuation of Minor courses: It was noted that comparatively less participation of students in MOOC courses is noted. It is advised that the Departments should take measures for improving the participation in future. Very less students were continuing the Minor courses in higher semesters due to delay in University Examinations and due to overlapping of MOOC courses during University Examination. The DQAC members agreed on the importance of maintaining comprehensive and organized records to address this concern.- Alignment with accreditation criteria: The members discussed the importance of ensuring that all audit processes and procedures align with the criteria set by University / accrediting bodies.	


Principal
MEA Engineering College
Perinthalmanna


Director (IQAC)



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Action Taken Report of IQAC MEETING with DQAC members held on 09.06.22

Item No.	Decision	Action Taken
1	<p>Identifying areas for improvement:</p> <p>The DQAC members engaged in a constructive discussion to identify areas where the Departments could make improvements to ensure a successful Academic Audit.</p> <p>Some of the key areas highlighted included:</p> <ul style="list-style-type: none">- Participation for MOOC courses and Continuation of Minor courses: <p>It was noted that comparatively less participation of students in MOOC courses is noted. It is advised that the Departments should take measures for improving the participation in future. Very less students were continuing the Minor courses in higher semesters due to delay in University Examinations and due to overlapping of MOOC courses during University Examination.</p> <p>The DQAC members agreed on the importance of maintaining comprehensive and organized records to address this concern.</p> <ul style="list-style-type: none">- Alignment with accreditation criteria: The members discussed the importance of ensuring that all audit processes and procedures align with the criteria set by University / accrediting bodies.	<p>Mock audit findings were discussed with DQAC members and reports were distributed.</p> <p>Potential gaps were identified in each Department. The Chairman & the Director instructed them to rectify before External audit scheduled on 16.06.2022</p>


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